



Redmarshall Parish Council

Minutes of the Parish Meeting held on Monday 12th October 2015 at 6.30 p.m. in the Methodist Chapel, Carlton.

Present: Cllr Stuart Cox - Chair
Cllr Frank Cooke
Cllr Lynne Evans
Cllr Chris Johnson
Cllr Karen Mucklin
Mrs Chris Cooke (Clerk)

Attendance: Mr Eric Kenyon, John Turnbull, Ryan Davey, Police Community Support Officer

Apologies: N/A

Declarations of Interest (1/10/15)

Cllr Karen Mucklin declared an interest in item 2 on the agenda: Co-option of Parish Councillor and moved to the public area of the room.

Co-option of Parish Councillor (2/10/15)

After discussion, Stuart proposed that Eric Kenyon be accepted as a Parish Cllr, seconded ChrisJ. Agreed All. Eric signed the Declaration of Acceptance of Office form.

Police Community Support Officer (3/10/15)

Stuart proposed that the agenda be altered to introduce Ryan Davey, Police Community Support Officer. Ryan informed the meeting that he would cover both the Western Parishes and Hardwick area. He was a keen cyclist and knows the area. Frank proposed that Ryan's contact details be placed on the noticeboard, website and in the Parish Magazine. Seconded ChrisJ. Agreed.

CC

Minutes of the Parish Council Meeting 14TH September 2015 (4/10/15)

Karen proposed that the minutes of the meetings of the 14th September 2015 be agreed, seconded Lynne. Agreed All.

Matters Arising (5/10/15)

Elections (9/02/15)

Noted that the Clerk had received an invoice for an 'Uncontested Election' from SBC. Noted that Mr Kenyon's application to be co-opted to the Parish Council had been dealt with under Item 2/10/15 above.

Whinney Hill, Speeding (11/9/15)

Karen and Eric to send details of accidents to the Clerk to forward to SBC for information. Clerk to request a further Police speed check.

KM/EK
CC

Finance (6/10/15)

- Monthly Projected Spend & VAT circulated with the agenda was discussed. Noted that the Clerk had not requested a transfer of funds this month
- Cheques due:
 - 100207 - £50.00 – Stockton-on-Tees Borough Council Uncontested Election Fee CC
 - 100208 - £8.84 – C Cooke, Stamps & Postage

Planning Applications & Information (7/10/15)

N/A

Review of Policies & Procedures (8/10/15)

Red 04 v 1.3 Health & Safety Policy – noted that this was a difficult area to keep track of changes which could, although unlikely, affect the Parish Council. Stuart proposed that no changes were required, seconded Karen.

Red 07 v 1.2 Records Management Policy – Stuart proposed that no changes were required, seconded ChrisJ. Agreed.

Flower Troughs and Tubs – Cllr Stephenson’s Community Budget (9/10/15)

After discussion, it was agreed that the quotation from H Lees be accepted with minor amendments. Noted that an amount would need to be included in the budget for annual maintenance. Stuart proposed the Clerk check with Cllr Stephenson that the funding was available for the initial purchases and liaise with H Lees to carry out the work. Seconded ChrisJ. CC/FC

Redmarshall Wood\Langton Wood – Access for walkers/riders (10/10/15)

Clerk updated the meeting re information from the Woodland Trust re right of access on foot to members of the public in perpetuity. Discussion took place re permissive bridleway and right of way via Ferguson Way. Noted that Mr Farrow had stated that no access to members of the public to Redmarshall Wood would be allowed.

Transparency Code (11/10/15)

A discussion took place re the website and John Turnbull confirmed that he held the domain name and would continue to operate the website on behalf of the Parish Council. Clerk to contact Cllr Steve Fletcher, Carlton Parish Council to discuss future audit requirements. CC

Parish News (12/10/15)

Clerk confirmed she would update the standard advert in the Parish News to include Eric Kenyon in the list of Cllrs and the number of vacancies on the Parish Council as well as the Community Police contact information. After discussion, it was agreed that if Cllrs requested information re a specific item to be put in the Parish News then they would draft the text and forward it to the Clerk. CC

Correspondence (13/10/15)

Clerk confirmed that correspondence of importance or with a deadline had already been circulated (*)

1. *email 15/9/15 Stephen Ragg – County Raining Partnership Standards Training Session 18/11/15 County Hall, Durham
2. *email 22/9/15 Simon Milner, SBC re 2016 National Road Race Cycling Championships
3. *email 29/9/15 Leila Robson, NWA Customer Care re manhole 9110 Drovers Lane
4. *email 29/9/15 Gary Haley, Woodland Trust re Access to Langton Wood
5. *email 3/10/15 John Turnbull re Redmarshall Website
6. *email 5/10/15 Jackie Firth, Butterwick Hospice re dead of Mary Butterwick
7. Email 5/10/15 Eric Kenyon re Co-option of Parish Cllr confirm attendance at Oct mtg
8. *email & letter 7/10/15 Mayor, Cllr Ian Dalgarno re Remembrance Sunday 8/11/15
9. *email 12/10/15 Stuart Levin, SBC Law & Demo re 2015 European Local Democracy Week – get involved and pass it on!
10. *Letter 3/6/15 Dept for Communities & Local Government to Cllr Frank Cooke re planning issues

Any Other Business (14/10/15)

N/A.

The Parish Council meeting closed at 7.30 p.m.

Open Forum (15/10/15)

John Turnbull asked that the Parish Council request a police speed check for Drovers Lane. Agreed Clerk to include this along with the request for the check at Whinney Hill.

CC

The meeting closed at 7.35 p.m.

The next meeting of the Parish Council will be **Monday, 9th November**. Agenda items to Chris by **Friday 30th October 2015**.

Signed:

Date: