

Redmarshall Parish Council

Minutes of the Parish Meeting held on the 10th October 2011 at 6.30 p.m. in the Methodist Chapel Schoolroom, Carlton.

Present: Cllr Trish Bowker (Chair)
Cllr Frank Cooke
Cllr Ronnie Dee
Cllr Lynne Evans
Cllr Chris Johnson
Mrs Chris Cooke (Parish Clerk)

Attendance: Mr Eric Lambert, Cllr Andrew Stephenson

Apologies (1/10/2011)

Cllr Karen Marrison

Declarations of Interest (2/10/2011)

Ronnie declared an interest in Shed 1 and Shed 2 Ouston Manor Farm.

Minutes of Meeting 11th July 2011 (3/10/2011)

Trish proposed that the minutes of the meeting of 12th September 2011 be accepted as a true record. Seconded Lynne. Agreed all.

Matters Arising (4/10/2011)

Finance (5/7/2011)

Clerk confirmed that audit report had now been received from BDO and that there had been one comment regarding the Restatement of Fixed Assets. No action was required. The Notice of Conclusion of Audit had been displayed on the noticeboard for more than 14 days. Trish proposed that the Annual Return be approved and accepted. Seconded Frank. Agreed All.

CC

Planning Applications (6/6/2011)

The Stables, Kirk Hill – App 11/1074/FUL.

Frank confirmed that a letter had been sent to Carol Straughan and it had been logged as a formal complaint. A reply had been received 2 days ago from Barry Jackson which did indicate that the original condition that “there should be no dormers on that side of the roof” did not mean that no windows should be installed, only that no windows could be installed without a planning application being submitted and approved. Further discussion took place regarding the Planning Department’s handling of the The Stables and it’s unwillingness to enforce any conditions and the impact of new planning legislation.

Planning Applications (7/9/2011)

Key Worker Dwelling, High Farm, Church Lane – App 11/2156/OUT. Frank confirmed that the letter of objection had been sent.

The Green, Redmarshall (8/9/2011)

Noted that signs have now been erected.

Lawn Mower – Advert has appeared in Parish Magazine with a deadline for sealed bids of 7/11/11. Clerk to place this item on the Agenda for the November meeting.

CC

Seating – ChrisJ had cleaned the seat near The Mains Nursing Home. Frank to purchase some clear preservative to use on this and the seat located near the Church. Clerk confirmed that the bushes on either side of the seat near the Church had been trimmed as discussed.

FC

Frank and Trish had identified several areas around the Village which required maintenance work being carried out. Clerk had contacted Care for Your Area to see whether a site meeting was required and get a quote for the work. No reply had been received. Trish proposed Clerk to contact them again and follow up. Frank seconded. Agreed.

CC

Langton Wood\Community Forest (9/9/2011)

Brief discussion took place re sale of 2 plots of woodland, totalling 44 acres, on Ouston Moor, one of which adjoins Langton Wood and was originally created by the NE Community Forests (now defunct). Any resident seeing any problems on the Langton Wood site should contact the Parish Clerk.

AOB (5/9/11)

NEDL power cuts. Clerk to follow up as there had once again been a power cut at the weekend.

CC

High View Entrance (11/0041/EWKS). Clerk had circulated an email from SBC Planning re this stating no planning application had been submitted and an Enforcement Officer would now need to decide whether what had been erected was acceptable.

Shed 1 – Ouston Manor Farm – SBC Planning Enforcement Section to check whether planning approval was required for the wall and caravan.

Shed 2 – Ouston Manor Farm – storage of skips. SBC Planning were looking into the activity on the site. Also noted that any 'workers dwelling' could only be erected if the site continued to be used for 'equestrian' purposes.

Finance (5/10/2011)

- Monthly Financial Project & VAT – the Monthly Financial Projected Spend was presented. Clerk had suggested that £150.00 be transferred from the Deposit Account to the Current. Proposed by Trish, seconded by Ronnie. Agreed All.

- Cheques due:

- Cheque No. 100133 £228.00 Parish Clerk's salary July - Sept 2011.
- Cheque No. 100134 £180.000 SBC Salt Bins Inv No 517520
- Cheque No. 100135 £60.00 BDO LLP Inv No 1064982

Signed by Trish and Ronnie. Agreed by All.

- VAT Reclaim £69.75. Trish proposed that the Clerk wait until further purchases of salt/salt bins had been made in November before submitting a claim. Seconded by Lynne. Agreed.

- Audit\Financial Year End Accounts – see Matters Arising (4/10/2011) above.

- PAYE – Zurich Insurance Policy. Clerk confirmed that she had contacted Zurich Insurance and the policy did not include Employee Liability cover. This had now been included for the remainder of the year at no extra cost. The policy is due to be renewed on 3rd December 2011 and Employee Liability cover will cost an additional £53.00. Zurich have also given the option to renew for 1, 3 or 5 years to enable savings to be made. Clerk to check details and put the item on the agenda for the next meeting. It was also noted that the Lawn Mower was currently included on the cover and this would need to be removed after its sale.

CC

CC

Carlton Play Area (3/9/2011)

Trish updated the meeting re Carlton Play Area. She had spoken to Claire Stansmore who had applied to Impetus Environmental Trust who had agreed to give £30,000 to the project. Claire needs match funding of £3,000 from Carlton Parish Council. She had approached Clayton's who had agreed to give £1,000 and Tees Valley Community Foundation had agreed to provide the balance of £2,000 but needed to see Carlton Parish Council's Audited

Accounts for 2010-11 and also a copy of the Parish Council's Standing Orders. Claire had been informed that Carlton Parish Council did not have Standing Orders and proposed that Redmarshall Parish Council apply for the funding as they had all the necessary paperwork to hand. Discussion took place re implications for Redmarshall Parish Council regarding liability insurance, audit trail, asset registers and maintenance of equipment as Frank stated that Impetus would require a maintenance agreement. Chris J proposed that due to the implications for Redmarshall Parish Council this proposal should not be accepted. Seconded by Frank. Agreed All. Trish to contact Claire to inform her of decision. TB

Planning Applications (7/10/2011)

No new planning applications had been received.

Redmarshall Local Plan (10/9/2011)

Clerk confirmed she had contacted Tees Valley Rural Community re support for developing a Local Plan and Janice McColm had replied offering support. Clerk proposed that Janice be invited to the November meeting to discuss what support she could offer and funding available. Trish seconded. Agreed All. CC

Frank stated he had seen an email from a planning consultancy offering to apply for a grant to cover the cost of producing a plan and he would check emails and circulate it if he could find it. FC

Policy Review (9/10/2011)

RED07 v1.2 Records Management Policy

The Clerk had previously circulated this document and informed the meeting that she was not aware that any changes were required. Trish proposed checking Section 46 of the Freedom of Information Act 2000 to see if any changes had been made, if not, proposed that the policy remain unchanged. Seconded Ronnie. Agreed All. CC

RED08 v1.0 Document Review Schedule

The Clerk had previously circulated this document and Trish proposed that no amendments were necessary and it be accepted. Seconded Lynne. Agreed All.

Parish News (10/10/2011)

Lynne raised the issue of young people jumping on the salt bin on the Green and spreading salt on the road. Frank to look at securing the salt bins until the salt is needed for snow and ice. Lynne proposed that Ronnie put a notice in the Parish Magazine asking residents to contact the Community Police to report unacceptable behaviour. Seconded by Trish. Agreed All. FC/RD

Correspondence (11/10/2011)

Clerk confirmed that correspondence of importance or with a deadline had already been circulated. Additional correspondence was examined at the meeting and agreed that the Clerk would take agreed action and circulate for additional information.

1. Tees Valley Rural Community Council letter Sept 2011 – Stockton Village Voices mtg 6-8 pm 17/10/11 Stillington Community Centre – **Trish to attend.**
2. BDO Stoy letter & papers dated 12/9/11 – Audit year ending 31/3/11
3. SBC email from Linda Lawty 13/9/11 – 2013 Review of Parliamentary Constituencies in England – previously circulated
4. SBC email from Linda Lawty 14/9/11 re Election Accounts - previously circulated
5. Emails dated 21/22 Sept 2011 re Carlton Play Area
6. Email from Bill Trewick, Tech Services 9/9/11 – re Car Parking Review – Consultation with Town\Parish Councils – previously circulated

7. SBC Planning email Katie Cormack 15/9/11 – High View, Hill House Farm entrance – Ref 11/0041/EWKS – previously circulated
8. SBC Planning App 10/2549/EIS – Wind Turbines, Stillington letter 12/9/11 – review of planning permission to be re-considered at Planning Committee 21/9/11 – previously circulated
9. As above (8) Cancellation of review on 21/9/11
10. Email from Hayley Broad, Woodland Trust 19/9/11 re Langton Wood – previously circulated
11. SBC Planning email 19/9/11 Fiona Bage re Listed Buildings – previously circulated
12. NALC letter 21/9/11 – How to Respond to Planning Applications booklet
13. SBC Planning 23/9/11 Planning the Future of Rural Villages & SHLAA Joint Consultation – **deadline 18/11/11**
14. Stockton Renaissance letter 26/9/11 Central Area Transport Strategy Mtg 7/11/11 – **Clerk to send apologies**
15. SBC Planning letter 27/9/11 – Erection of Wall, Shed 1, Ouston Manor Farm – 11/2458/PREAPP – previously circulated
16. Email 28/9/11 from Janice McColm, TVRCC – Local Plans
17. Letter 30/9/11 re Queen’s Diamond Jubilee Beacons
18. Open Spaces Society letter & papers 30/9/11 – Incorporating the Society
19. SBC Planning application 11/1074/FUL – 3 roof lights, Unit 1, The Stables, Kirk Hill Letter from Barry Jackson dated 6/10/11 replying to complaint from Redmarshall Parish Council
20. SBC Planning email Grahame Jardine 7/10/11 –Shed 2, Drovers Lane – alleged use of skip hire business Ref 11/0410/EUSE
21. SBC Council Proceedings June – September 2011 pages 188 - 320

AOB (12/10/2011)

Discussion took place about the recent Drovers Lane re-surfacing and quality of work. Agreed that it had improved the surface but in all likelihood would not last long.

Discussion took place about an email ChrisJ had circulated re unsustainability of land for rural housing near Redmarshall.

The Parish Council meeting closed at 7.40 p.m.

Open Forum (13/10/2011)

N/A.

The meeting closed at 7.40 p.m.

The next meeting will be held on Monday **14th November 2011**. Agenda items to Chris by **Sunday, 6th November 2011**.

Signed:

Date: