

Redmarshall Parish Council

Minutes of the Parish Meeting held on the 11th May 2009 at 6.30 p.m. in the Methodist Chapel Schoolroom, Carlton.

Present: Cllr Trish Bowker (Chair)
Cllr Frank Cooke
Cllr Ronnie Dee
Cllr Lynne Evans
Cllr John Turnbull
Mrs Chris Cooke (Parish Clerk)

Attendance: Mr Bell, Mr Battie, Mr Lambert

Actions

Declarations of Interest (1/5/09)

Cllr Dee declared a personal and prejudicial interest in the planning appeal for The Stables due to the fact that her property shares a boundary with The Stables.

Cllr Dee also declared a personal and prejudicial interest in Shed 2, Ouston Moor Farm Planning Application due to the fact that she walks and rides her horse on this particular piece of land.

Minutes of the Previous Meeting (2/5/09)

Cllr Turnbull proposed that the minutes be accepted as a true record. Cllr Bowker seconded. Agreed.

Matters Arising (3/5/09)

Limits to Development – Paper copies circulated. Frank to circulate digital copies. Confirmed that digital copies had been circulated.

The Stables (6/9/08) Appeal to Planning Inspectorate site visit 14/4/09. John Turnbull, Mr Battie, Syd Bell observed the visit, along with Mr Glossop from SBC Planning Dept., however Mr Holmes did not attend. The Inspector viewed the site and carried out an 'unattended visit'. It is understood that Mr Holmes has objected to the 'unattended visit'.

Finance (4/5/09)

- Petty Cash (£5.51) checked by Frank.
- Budget Sheet – there had been no expenditure for April 2009. Cllrs agreed that there were no outstanding cheques and no large annual payments were expected.
- Cheques: No cheques were required.
- Bank Account Signatories: Clerk confirmed that the Change of Signatories Form had now been completed by all parties. Ronnie and Clerk to get identification documents certified by the end of the week so that paperwork could be sent to Abbey National.

CC\RD

- Discussion took place re Audit 2008/09. As agreed at the meeting on 13th April an Audit meeting took place on 27 April 2009 to check all financial paperwork and complete the audit.
 - John proposed that the minutes of this meeting be accepted. Agreed by all.
 - Sections 1 & 2 of the Annual Return for the year ended 31 March 2009 were agreed.
 - Clerk to ensure all paperwork relating to the audit be given to the Internal Auditor by 12/5/09.
 - Clerk to ensure that the Notice of Appointment of Date for the Exercise of Elector's Rights be displayed from 25/5/09 – 7/6/09. Documents are to be made available from 8/6/09 - 3/7/09. It was noted that the Clerk was not available for some of this period. John and Trish to provide the Clerk with details of their availability to ensure that residents can inspect the documents. CC
 - A review of internal audit systems be carried out January\February 2010. Agenda item January 2010. CC

Planning Applications (5/5/09)

- **The Mains: (6/9/08):**
Clerk confirmed that an additional document, previously circulated to Cllrs, rejecting the appeal had been submitted.

Ronnie joined members of the public at this point.

- **Ouston Moor Farm Shed 2 08/3620/COU & 08/3621/FUL (6/1/09)**
As agreed at the April Parish Council meeting the Clerk had contacted Andrew Glossop re the fact that no decision had been made regarding this application. The reply received indicated that SBC were looking at previous decisions and appeal decisions in respect of similar proposals. Cllrs also queried whether Steve Barker from Prism Planning (formerly SBC Planning) was now involved with this application. Agreed Clerk to write to Andrew Glossop querying:

- Reasons for continued delay and is this related to Prism Planning
 - Request for accounts relating to Ouston Moor Farm
 - Possible changes to original application
- CC

Ronnie rejoined the meeting at this point,

Dog – The Ship (11/9/08)

John updated the meeting re latest developments and his complaints to both SBC Environment Health and the Police (PC.Rafferty) re his encounters with the dog when walking around the village. John informed the meeting that he would continue pursue his complaints with both the police and SB Environment Health as necessary. Cllrs agreed that at this point in time, unless residents complained to the Parish Council or were prepared to make a formal complaint to either the police or SBC Environmental Health they were not in a position to take any further action.

Freedom of Information Act Adoption of Revised Policies and Procedures (7/12/08)

- RED01 – Standing Orders
- RED02 – Internal Auditor's Brief
- RED03 – Internal Auditor Letter of Engagement
- RED04 – Health & Safety Policy
- RED05 – Equal Opportunities Policy
- RED06 - FOI Model Publication Scheme
- RED07 – Records Management Policy

Trish proposed, seconded by John that these policies and procedures be adopted. Clerk to circulate revised Standing Orders and FOI Model Publication Scheme to John for publication on website.

CC/JT

Resignation of Parish Councillor/Vacancy for Parish Councillor(s) (10/2/09)

No applications had been received. The Parish Council could now co-opt any suitable candidate. Agreed to keep advertising in Parish Magazine, on Parish Council noticeboard and website.

RD/JT

Drover's Lane Traffic Calming (14/9/08)

The Clerk had contacted Steve Lumb confirming that the revised plan was acceptable and also querying whether the Council could have details of the traffic survey. No reply had been received.

The Clerk had also contacted Brian Buckley re resurfacing Drover's Lane and co-ordinating with the traffic calming scheme. Mr Buckley had stated that re-surfacing scheme was scheduled for May/June 09.

Joint Parish Liaison Council (9/4/09)

Meeting arranged for 19/5/2009. Trish to attend. Clerk to check with Gwynn Dunn re withdrawal of Leven Valley evening and Sunday bus service on agenda.

CC

Parish News (10/4/09)

Advertisement for Parish Councillor vacancies be continued. See AOB.

CC

Correspondence (12/5/09)

The Clerk confirmed that correspondence of importance or with a deadline had already been circulated. Additional correspondence was examined at the meeting and agreed that the Clerk would circulate for additional information.

- 1 Weekly list of Planning Applications – 12/4/09 – 3/5/09
- 2 Equality & Human Rights Commission – Public Sector Duties dated 14/4/09
- 3 SBC DNS – Public Rights of Way Maps x 6
- 4 S J Danby letter dated 21/4/09 – Playscheme Play Building Project
- 5 SBC DNS – Greenspace Consultation Questionnaire dated 22/4/09 – reply by **19/6/098**
- 6 Tees Valley Rural Community Planning Event **21/5/09**

- 7 SBC Planning Strategic Housing Land Availability Assessment (SHLAA) Consultation **8/5/09 to 12/6/09**
- 8 SBC Spatial Planning – advance notice of Open Space, Recreation & Landscaping Consultation
- 9 William Cassidi School request for Donation – Agreed Clerk to check S137 payments and put on agenda for 8/6/09 meeting

Any Other Business (13/5/09)

Community Skips – Lynne commented that the new recycling scheme meant that SBC no longer provided community skips and that this is likely to increase fly tipping in the area. Agreed that an article be included in the Parish Magazine informing residents that community skips were no longer being supplied and asking them to report fly tipping and register any complaints regarding this policy. Clerk to write to SBC to express concerns re fly tying and lack of community skips.

There being no further business the meeting closed at 19.55

Next meeting **Monday 8th June 2009**. Agenda items to Chris by **Sunday 31st May 2009**.

Open Forum (14/5/09)

Mr Bell raised the issue of dog fouling round the outskirts of the village. Clerk to write to SBC Care for Your Area asking them to remove the excrement from Bishopton Road between Redmarshall Crossroads and Redmarshall Parish Church.

Mr Lambert asked a question about the relocation of the Parish notice board. John\Trish explained that SBC grass cutters had damaged the notice board and the metz posts needed to be relocated slightly.

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Meeting closed at 20.00

Signed

Date