Redmarshall Parish Council

Minutes of the Parish Meeting held on Monday 14th March 2016 at 6.30 p.m. in the Methodist Chapel, Carlton.

Present: Cllr Stuart Cox (Chair)
Cllr Frank Cooke
Cllr Lynne Evans
Cllr Chris Johnson
Cllr Eric Kenyon
Cllr Karen Mucklin
Mrs Chris Cooke (Clerk)

Attendance: N\A

Apologies: N|A

Declarations of Interest (1/3/16)
N\A.

Minutes of Meeting 8th February 2016 (2/3/16)
Stuart proposed that the minutes of the meeting of 8th February 2016 be agreed. Seconded Lynne. Agreed All.

Matters Arising (3/3/16)
N\A

Finance (4/3/16)

- Monthly Projected Spend circulated with the agenda was discussed, including year end balances. Noted that that Clerk had not requested a funds transfer this month. **CC**
  - Cheques:
    Cancelled: Cheque No 000220
    Already agreed:
    - 000221 - £443.98 – C Cooke – refund for purchase of laptop\mouse\scanner funded by the Transparency Fund

    To be agreed:
    - 000222 - £321.60 – C Cooke – Clerk's salary Jan-March 2016
    - 100223 - £80.40 – HMRC PAYE Jan-March 2016
- Audit - Year End Accounts\VAT.- A special Audit Meeting will be held at the Clerk's house at **6.30 pm on Monday 4th April 2016.** Frank, Eric, Stuart & ChrisJ to attend. **CC**
- HMRC PAYE – National Living Wage. Noted that the National Living Wage would come into effect from 1st April 2016 and this would impact on the Parish Council budget. **CC**

2016 National Road Race Championship – application for funding (5/3/16)
The two artists who have been commissioned to carry out the installation at Redmarshall Crossroads to celebrate this event had met to discuss ideas, however, no further information had been received from Tees Valley Community Foundation re Redmarshall's grant application. Clerk had emailed requesting an update. **CC**

Neighbourhood Plan Grants (NPG'S) (6/3/16)
Frank had met with John Dixon, SBC Spatial Planning and also attended a Regional Neighbourhood Plan Roadshow to gather further information about whether a Neighbourhood Plan would be taken into account when planning applications were being considered by the local authority. John Dixon could not confirm that they would, but a speaker from the Department of Local Government and Communities said that they would be considered on par with the local authority's Local Plans and had a legal standing. Frank could not see how that then sat with localism and the Neighbourhood Plan when the government's National Planning Policy Framework document gave a "presumption of approval" on planning applications. Frank suggested that he had further talks before a decision is made on whether to pursue a Neighbourhood Plan or not. **FC**

Review of Policies & Procedures (7/3/16)

- RED09 v 1.1 – Parish Clerk Job Description & Person Profile
- RED10 v 1.2 – Parish Clerk Contract of Employment
- RED11 v 1.0 – Disciplinary & Dismissal Policy
- RED12 v 1.0 – Grievance Policy

Clerk informed Cllrs that RED10 v1.2 Parish Clerk Contract of Employment needed updating in line with du Government legislation on the National Living Wage and Workplace pensions. Karen proposed acceptance of amendments, seconded ChrisJ.

Planning Applications & Information (8/3/16)
Noted that the Appeal on Application 15/0803/OUT – 4 Dwellings, The Mains had been allowed. After discussion, Frank proposed writing to Greg Clarke, Dept of Communities & Local Government re clarification of certain points in the Appeal Inspector's Report and his reference to the NPPF and the implications. Stuart proposed Frank draft a letter and circulate to Cllrs for agreement. Seconded ChrisJ. **FC**

SBC – Response to Residents\Parish Council complaints re litter picking, signage, hedgerows, pothole etc (9/3/16)
Clerk informed Cllrs that John Turnbull, who carried out a weekly litter pick, around Redmarshall had requested that the Parish Council write to SBC about their lack of response to his emails to Care for Your Area. Noted that the Clerk had reported the damaged Redmarshall Road sign at the junction with Darlington Back Lane and Church Lane in December and no remedial work had been carried out and she had not received any further information re these requests. Frank proposed Clerk collate outstanding works requested and write to the relevant senior officer in SBC, with a copy to Neil Schneider. Seconded Karen. **CC**

Parish News (10/3/16)
Clerk to contact Gwynn Dunn, who collates and produces the magazine, to see whether she was planning to put an article about the 2016 Road Race in. If not, Clerk to submit an article when funding is confirmed. **CC**

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Correspondence (11/3/16)
Clerk confirmed that correspondence of importance or with a deadline had already been circulated (*)

1. HM Queen Elizabeth 9th Birthday Commemorative Medal for Schools & Councils
2. *email 16/2/16 Sarah Hodgson, Tees Valley Foundation – Updated re Application for Funding 2016 Road Race
3. *email 25/2/16, Northern Powergrid – February Newsletter
4. *email 3/3/16 Anne Mealing SBC Planning – App 15/0803/OUT - 4 Houses, The Mains – Planning Inspector's Decision – Allowed with Conditions
5. *email 7/3/16 Stephen Ragg re SLCC – NE Roadshow at Hardwick Hall , Sedgefield 6/7/16
6. *email 67/3/16 David Bond, SBC – Annual Meeting of the Council & Mayoral Installation 6/4/16
7. *email 9/3/16 Sarah Robinson – Area Transport Scheme (ATS) proforma

Any Other Business (12/3/16)
N\A

The Parish Council meeting closed at 7.30 p.m.

Open Forum (13/3/16)
N\A.

The meeting closed at 7.30 p.m.

The next meeting of the Parish Council will be **Monday, 11th April 2016** Agenda items to Chris by **Friday 1st April 2016.**

Signed: ……. **Date: …….**