

Redmarshall Parish Council

Minutes of the Parish Meeting held on the Monday, 11th March 2013 at 6.30 p.m. in the Methodist Chapel, Carlton.

Present: Cllr Chris Johnson (Interim Chair)
Cllr Frank Cooke
Cllr Ronnie Dee
Cllr Lynne Evans
Cllr Karen Mucklin
Mrs Chris Cooke (Parish Clerk)

Attendance: Mr E Lambert, Mr A Batie

Apologies: Cllr Karen Marrison

Election of Interim Chair (1/03/2013)

Frank opened the meeting and the first item for discussion was election of a new Interim Chair who would act in this capacity until the April meeting. Frank proposed Chris Johnson, seconded Lynne. Agreed All.

Declarations of Interest (2/03/2013)

Ronnie declared an interest in Item 6 Planning Applications – The Stables, Kirk Hill.
Frank declared an interest in item 9 Any Other Business – Parish Clerk's salary (see below).

Minutes of the Meeting 11th February 2013 (3/03/2013)

Lynne proposed that the minutes of the meeting on 11th February 2013 be accepted.
Seconded Frank. Agreed All.

Matters Arising (4/03/2013)

12/2070/FUL – High Farm (6/12/2012)

Noted that the applicant had put in an Appeal (Ref APP/H0738/C/13/2190861) against the Enforcement Notice and a second Appeal (Ref APP/H0738/C/13/2190787/NWF) had also been lodged with a deadline of 11/4/2013. Both Appeals had been linked and would be dealt with at the same hearing. Noted that the Parish Council had no further comments to make and that all comments would be forwarded

Rural Housing Needs Survey (8/02/2013)

Clerk confirmed that she had contacted Simon Rogalski, SBC re his email response to John Turnbull's comments about 'false' on-line responses, stating that the Parish Council supported John's comments. A reply had been received which simply stated that they would take them into consideration for future housing need surveys.

Parish News (9/02/2013)

Salt bins – Clerk confirmed that all salt bins had been refilled by SBC at a cost of £60.00 + VAT per bin and an invoice had been received. The invoice and cheque would be dealt with under Finance.

Finance (5/03/2013)

- Monthly Financial Projected Spend & VAT – the Monthly Financial Projected Spend circulated with the agenda was discussed. It was noted that the Clerk had requested a transfer from the Deposit Account to the Current Account of £500.00 this month to cover the cost of purchasing salt bin refills. ChrisJ proposed that the Monthly Financial Projected Spend be accepted and transfer of funds agreed. Seconded Karen. Agreed All.

CC

- Cheques due:
 - Chq No 000160 – £669.60 – Boxap Ltd – Bench The Green (confirmation only – cheque had been signed by Lynne and Chris as agreed at previous meeting). Noted that Cllr Stephenson had agreed to fund this purchase and the Clerk confirmed that she had submitted an invoice and supporting paperwork to John Angus, SBC for a refund. No indication had been given whether this money would come back into the accounts as income in 2012-13 or whether it would be in 2013-14.
 - Chq No 000162 - £185.74 – Chris Cooke, Parish Clerk’s salary Jan-Mar 2013
 - Chq No 000163 - £46.40 - HMRC PAYE Jan-Mar 2013
 - Chq No 000164 - £288.00 – SBC Salt Bins Inv No 533936 (Noted that this cheque had not been listed on the agenda as the invoice had only been rec’d Fri 8/3/2013, however the expenditure had been agreed at the February meeting).
 - Clerk confirmed that chq no 000161 had been cancelled.
- ChrisJ proposed that all cheques be agreed, seconded Karen. Agreed All.
- Audit Meeting – Confirmed that a meeting to discuss the Audit paperwork would be held at 6.30 p.m. on Thursday 21/3/2013 at 7 Rydal Way. CC
- VAT Reclaim – Clerk informed the meeting that she was preparing a VAT return however the exact amount would depend on whether SBC refunded £558.00 for the bench on the Green or the full amount of the invoice of £669.00, in which case the VAT refund would be included in return. CC
- Cllrs declarations for gifts\hospitality – Clerk informed Cllrs that she would be emailing a form to them re hospitality\gifts received in 2012-13 and needed a ‘nil’ return where applicable for audit purposes. CC
- PAYE Real Time submission – Clerk informed Cllrs that she had tried to register for the above and download appropriate software, however, this had not proved successful. Karen suggested she check with staff in her office and her understanding was that only authentication of staff was needed at this stage with the report being submitted when a payment was made. CC\KM

Planning Applications (6/03/2013)

13/0397/FUL – Longhurst Whinney Hill – Garage – no objections.

APP/HO738/A/13/2190479/NWF – The Stables, Kirk Hill – after discussion, Frank proposed that the Clerk contact SBC to confirm that all previously submitted comments\representations would be forwarded to the Planning Inspectorate in full. Seconded Ronnie, Agreed All. CC

Draft Revised List of Local Validation Requirements for Planning Applications – noted that the Clerk had previously circulated this information, with an overview from SBC Council. Frank commented that this was a national initiative reflecting the limits being placed on validation requirements.

Parish News (7/03/2013)

After discussion it was agreed that Ronnie should put an article in re salt bins and salt being used for private drives, with particular emphasis on Mainside.

Cllrs also agreed to advertise the Police non-emergency control room no 101 and also the Anti Social Behaviour helpline. RD

Correspondence (8/03/2013)

Clerk confirmed that correspondence of importance or with a deadline had already been circulated. Additional correspondence was examined at the meeting and agreed that the Clerk would take agreed action and circulate for additional information.

1. Email SBC Anne Mealing 128/2/13 – Wind Turbines Lambs Hill 10/2549/EIS – 12/1762/VARY
2. Email SBC Andrew Glossop 20/2/13 re App 12/1938/FUL – The Stables, Kirk Hill – Appeal
3. SBC DNS Planning Letter 25/2/13 Appeal Mr Holmes, The Stables, Kirk Hill (12/1938/FUL) Ref APP/H0738/A/2190479/NWF deadline 27/3/13.
4. Broxzap Ltd Order Confirmation – Bench, The Green
5. SBC DNS email 20/2/13 Simon Rogalski – Rural Housing Needs Survey 2013
6. Broxap Invoice re Bench, The Green 28/2/13
7. SBC Planniing Letter Andrew Glossop 1/3/2013 Wind Farm, Lambs Hill, Stillington – AP 12/1762/VARY
8. SBC Planning email Barry Jackson 5/3/13 – Draft Revised List of Local Validation Requirements for Planning Applications
9. SBC email Tanya Harrison 6/3/13 – Notice of Parish Council Liaison Forum Mtg 19/3/13
10. SBC email David Bond 6/3/13 – Localism Act – New Standards Arrangements – Review
11. SBC email & attachment Barry Jackson 6/3/13 – List of Local Requirements 2013 – Revised Draft – Planning Applications
12. SBC email 7/3/13 Emma Turnbull – Community Games Funding
13. SBC email Daniel James 11/3/13 – High Farm, Redmarshall – Appeal APP/H0738/A13/2190787/NWF

AOB (9/03/2013)

Ronnie raised the issue of fields to the rear of the Model Airfield on Redmarshall Road being used as a Clay Pigeon shooting range and safety for walkers and horse riders. Frank proposed that the Clerk contact SBC and find out if there are guidelines re proximity of shooting ranges to public footpaths/bridleways. Seconded Ronnie. Agreed All.

cc

Ronnie & Karen raised the issue of the Parish Clerk's contracted hours and workload. Frank declared an interest in this item and took no part in the discusssion. Karen proposed that the Clerk circulate budget figures Cllrs for an increase in contracted hours from April 2013 and place the item on the Agenda for the April meeting. Seconded Ronnie. Agreed All.

cc

The Parish Council meeting closed at 7.35 p.m.

Open Forum (10/03/2013)

The meeting closed at 7.35 p.m.

The next meeting of the Parish Council will be **Monday, 8th April 2013** Agenda items to Chris by **Friday, 29th March 2013**.

Signed:

Date: