

Redmarshall Parish Council

Minutes of the Parish Meeting held on the 9th March 2009 at 6.30 p.m. in the Methodist Chapel Schoolroom, Carlton.

Present: Cllr Trish Bowker (Chair)
Cllr Syd Bell
Cllr Ronnie Dee
Cllr Frank Cooke
Cllr Lynne Evans
Cllr John Turnbull
Mrs Chris Cooke (Parish Clerk)

Attendance: Mr S Smitheringale

Apologies: Cllr Judith Stevens

Actions

Declarations of Interest (1/3/09)

Cllr Dee declared a personal and prejudicial interest in the planning appeal for The Stables due to the fact that her property shares a boundary with The Stables.

Cllr Dee also declared a personal and prejudicial interest in the Ouston Moor Farm Planning Application due to the fact that she walks and rides her horse on this particular piece of land. Discussion took place as to whether it was necessary to declare this as an interest. Cllr Dee had been unable to contact Mr D Bond, SBC Law & Democracy re declarations of interest. It was suggested that she contact Margaret Fawkes, who may be able to help.

RD

Minutes of the Previous Meeting (2/3/09)

Cllr Turnbull proposed that the minutes be accepted as a true record. Cllr Dee seconded. Agreed.

Matters Arising (3/3/09)

Telephone System (8/9/08) –Trish had received a call from a Carlton resident re internet connection. However, the resident declined to give their name.

Any Other Business (10/1/09)

Limits to Development – The Clerk confirmed that she had now received 3 copies of the plans and a covering letter. Frank, John and Syd confirmed that the plans were acceptable, Frank to get additional copies to John and Ronnie.

FC

Scrutiny Review of Neighbourhood Policing/Neighbourhood Watch/CCTV (7/2/09)

Frank confirmed that he had completed and returned the questionnaire indicating a lack of community police presence in Redmarshall.

DNS landscape Character Assessment Questionnaire (8/2/09)

John and Syd had completed and returned the questionnaire.

Resignation of Parish Councillor/Vacancy for Parish Councillor (10/2/09)

The Clerk confirmed that she had received a letter from Judith resigning from the Parish Council. Cllrs expressed thanks for Judith for her work on behalf of the Parish.

Finance (4/3/09)

- Petty Cash (£5.51) checked by Frank.
- Budget Sheet – John confirmed that he had transferred £500 from the deposit account to the Current account to cover cheques due in March.
- Cheques:
 - Parish News Inv No 60 - £55.00 cheque no 100100
 - Parish Clerk Inv No RED003 - £225.00 cheque no 100101
 - Carlton Methodist Chapel Hire of Hall for Parish Council meetings November 2007 – March 2008 inclusive - £240.00 cheque no 100102.
- Audit. (3/11/08) The Clerk confirmed that Jane Vaslet was appointed as Internal Auditor.
- Bank Account Signatories: As Judith had now resigned it had become more urgent for the changes to bank account signatories agreed at the February meeting to be instigated. However, Ronnie would be on holiday until 17th April therefore it would not be possible to provide the relevant documentation until her return. Clerk to email Cllrs with list of documents needed etc and also ask Judith to complete any relevant paperwork.

cc

cc

Planning Applications (5/3/09)

- **The Mains: (6/9/08):** No further information received.

Ronnie joined members of the public at this point and then left the room prior to discussion by Cllrs.

- **The Stables (6/9/08):** Appeal 26/2/09 – update under AOB.
- **Ouston Moor Farm Shed 2 08/3620/COU & 08/3621/FUL (6/1/09)**
The Clerk confirmed that objections to the additional comments had been submitted.
- **The Stables, Drovers Lane 09/0211/FUL (14/2/09)**
The Clerk confirmed that objections to the application had been submitted on 4/3/09.

Ronnie rejoined the meeting at this point

- **High Farm (11/10/08)**
 - **08/2828/FUL** – The Clerk confirmed that a letter had been received from SBC Planning confirming approval.
 - **& 09/0234/FUL** – The Clerk had circulated a draft letter objecting to this application, Syd presented further comments. The Clerk to draft a further response and circulate. Noted the closing date for comments was 12/3/09. John had received a complaint from a resident that the steelwork for the building was being erected over a designated footpath. He had forwarded this to SBC Enforcement Team and asked them to investigate urgently.

Dog, The Ship (11/9/08)

The Clerk reported that she had not been able to contact Mr Brookes to find out what the police response had been. John confirmed that he had emailed Mark Berry with his complaint, but as he had not had a reply he had contacted Colin Snowdon for a response.

Village Notes (7/11/08)

Mr Smitheringale had requested that he could speak at the meeting so that he could clarify to Cllrs his objectives regarding the Village Notes website. A brief discussion took place re the website, however Mr Smitheringale made personal comments regarding both individual Cllrs and the Parish Council in general. The Council reiterated that they did not wish to be seen to be endorsing a commercial website and the adverts on that site. Mr Smitheringale offered to remove all Parish Council documents from the site. The Parish Council Agreed to this proposal.

Also agreed that Village Notes be raised at the next Joint Parish Liaison Council meeting.

Freedom of Information Act (7/12/08)

The Clerk confirmed that she was currently working on these documents and, hopefully, they would be available for comment at the April meeting.

CC

Resignation of Parish Councillor\Vacancy for Parish Councillor(s) (10/2/09)

Syd presented his resignation letter, which was accepted. Cllrs thanked Syd for his work on behalf of the Parish and expressed a hope that he and Dorothy would keep 'researching' planning applications. Clerk to complete all necessary paperwork. John to advertise vacancies on website.

CC/JT

Drover's Lane Traffic Calming (14/9/08)

It was noted that there had been 2 accidents recently. John to report these to SBC. The Clerk to contact Steve Lumb for information on timescales\consultation re traffic calming scheme.

CC/JT

Parish Clerk\Council email address (10/3/09)

After a brief discussion it was agreed that John would check which email address all clerk correspondence was coming into.

JT

Parish News\Parish Council Newsletter (12/3/09)

Ronnie to place an advert for vacancies for two Parish Councillors.

Clerk to draft newsletter as agreed at February meeting i.e. need to inform residents:

- Why the Parish Council was needed
- What they did
- What they had achieved

Newsletter to be ready by end March to advertise for Cllr vacancy.

CC

Parish Council Liaison Forum (13/3/09)

Agreed John to attend on 16/3/09.

JT

Correspondence (14/3/09)

The Clerk confirmed that correspondence of importance or with a deadline had already been circulated. Additional correspondence was examined at the meeting and agreed that the Clerk would circulate for additional information.

- 1 Weekly list of Planning Applications – 8/2/09 – 1/3/09
- 2 SBC Planning Notice – 09/0211/FUL The Stables dated 13/2/09
- 3 SBC Planning notice – 09/0234/FUL High Farm – dated 24/2/09
- 4 SBC Planning app. 09/0234/FUL Restrospective High Farm dated 11/2/09
- 5 HMRC – letters dated 10 & 11/2/09 re VAT payments
- 6 SBC DNS Countryside & Greenspace Consultation events dated 10/2/09
- 7 SBC add info letter dated 19/2/09 re 09/0234/FUL High Farm
- 8 SBC Code of Conduct Complaints Procedure poster & letter dated 23/2/09
- 9 Parish News Letter & Invoice dated 10/2/09
- 10 BDO Local Council Briefing – dated 7/2/09
- 11 Resignation email from Cllr Stevens dated 25/2/09
- 12 Email from Stuart Smitheringale dated 17/2/09 re Village Notes
- 13 SBC Planning approval notice re 08/2828/FUL High Farm
- 14 SBC Taxation letter dated 23/2/09 re Shed 2 Ouston Farm and The Stables, Drovers Lane
- 15 Parish Clerk invoice no RED003
- 16 Tees Valley Town & Parish Councils Ethical Governance Workshop dt 2/3/09
- 17 SBC Planning Limits to Development Letter dated 3/3/09 & 3 Plans
- 18 SBC email from Mark Berry dated 13/2/09 re Dog, The Ship
- 19 SBC Planning acknowledgement of objections re 09/0211/FUL dated 5/3/09
- 20 Invoice for Hire of Carlton Methodist Chapel
- 21 Resignation letter from Cllr Bell dated 9/3/09
- 22 Town & Parish Standard Issue No 4 – Feb 09
- 23 SBC Minutes of Council Oct 08 – Feb 09 (2 parts)

Any Other Business (15/3/09)

The Stables – Appeal 26/2/09 Syd and Ronnie updated the meeting on Mr Holmes' appeal. The Appeal meeting had been cancelled and would be re-scheduled mid-end of April.

Ronnie brought to the attention of Councillors a Campaign for Rural England letter on SBC Planning website

There being no further business the meeting closed at 20:10

Next meeting **13th April 2009**. Agenda items to Chris by **Sunday 5th April 2009**.

Open Forum (16/3/09)

No items were put forward. Meeting closed at 20.10

Signed

Date