

Redmarshall Parish Council

Minutes of the Parish Council Meeting held on Monday 13th June 2016 at 6.30 p.m. in the Methodist Chapel, Carlton.

Present: Cllr Stuart Cox (Chair)
Cllr Frank Cooke
Cllr Karen Mucklin
Mrs Chris Cooke (Clerk)

Attendance: Gwynn Dunn, John Turnbull, Darren(Dezzy) Cairns

Apologies: Cllr Eric Kenyon

Declarations of Interest (1/6/16)

N/A.

Minutes of Meeting Annual General Meeting & Parish Council Meeting held 9th May 2016 (2/6/16)

Stuart proposed that the minutes of both the AGM & Parish Council meetings of 9th May April 2016 be agreed. Seconded Frank. Agreed All.

Matters Arising (3/6/16)

Planning Applications & Information (2/5/16)

Complaint to Neil Schneider, Chief Executive, SBC re comments on Stockton Planning Portal.

An email had been received, dated 8th June, from Raechel George, Customer Care re – Complaint 0452/1617 – Stage 2 – Stockton Planning Portal. This upheld Julie Butcher's previous reply regarding comments submitted on the Planning Portal re App 15/803/OUT, The Mains, Redmarshall and stated that the Council's complaints procedures had now been exhausted and if we wished to pursue these issues further then we should do so via the Local Government Ombudsman. Frank proposed that he write to the Local Government Ombudsman on the subject, seconded Stuart. Agreed All.

FC

Finance (4/6/16)

- Monthly Projected Spend circulated with the agenda was discussed. Noted that that Clerk had requested a funds transfer of £1,000 this month. CC
 - Cheques:
 - Chq No 000226 - £100.00 – H A Lees – summer planting
 - Chq No 000227 - £345.60 – C Cooke – Parish Clerk's salary Apr – June 2016
 - Chq No 000228 - £86.40 – HMRC - PAYE Apr – June 2016
 - Chq No 000229 - £212.50 – D Cairns – final payment 2016 Road Race installation
 - Chq No 000230 - £212.50 – Shirley Wells – final payment 2016 Road Race

- Chq No 000231 - £110.00 - D Cairns – Redmarshall Bunting
- Noted that the Clerk had not received any invoices from Robert Wall Fencing & Welding for cutting the verge on Drovers Lane, despite emailing him. Any invoices received would now be paid in September.
- Parish Clerk – Gwynn Dunn, who will take up the position of Parish Clerk was introduced and contract of employment signed.
- Bank Signatories – Clerk confirmed that ChrisJ had been removed as Bank Signatory and Stuart had been added. The current Clerk and Lynne Evans were also still signatories. It was agreed that Gwynn\Chris complete the relevant forms, adding Gwynn and ANO Parish Cllr and removing the current Clerk and Lynne Evans. CC\GD
- Audit - Year End Accounts\VAT.- Clerk confirmed that Simon Hole, Internal Auditor had agreed the accounts and did not have any comments. The paperwork, including Change of Details form, to be sent to BDO via recorded delivery. Elector's Rights notice to be put on the Noticeboard and Cash Book, Variations, Annual Return and Electors' Rights Notice to be put on website by 30/6/16.

Planning Applications & Information (5/6/16)

App 16/0185/OUT Mr Frank Andrews – 16 Dwellings, Carlton – Refused
 App 15/1110/OUT Mr D Holmes – 2 dwellings, Kirk Hill – Approved.

2016 Road Race (6/6/16)

Stuart & Dezzy gave an update on the arrangements for the art installation and bunting being made for the crossroads. Noted that the brick bus shelter on Whitton Road had been irreparably damaged and had been taped off by SBC. However, it was still possible for children to access the shelter. Agreed that the Clerk forward the email regarding this to Simon Milner, SBC contact for the Road Race, so that he is aware of this. CC

Traffic Calming Measures, Drovers Lane (7/6/16)

Stuart updated the meeting re the Central Area Transport Strategy meeting which he and Frank had attended, where a scheme for a build out on Drover's Lane similar to the ones at Carlton) costing £8,800 had been submitted. No final decision had been made, however, the scheme had been put forward for the next stage of decision making. John requested details of the scheme and Frank agreed to forward a plan to him. Karen asked how a scheme could be taken forward for a Darlington Back Lane, Whinney Hill and it was suggested that this be put on the agenda for the September meeting in order for SBC Officers to investigate if this was possible, and if so, be put forward for funding in 2017/18. CC\FC

Parish News (8/6/16)

Clerk to update Parish Cllr changes and vacancy information and forward to Gwynn.

Correspondence (9/6/16)

Clerk confirmed that correspondence of importance or with a deadline had already been circulated (*) CC

1. email Judith Trainer, SBC Law & Democracy re Parish Councillor Vacancies

2. *email Laura Buckley 11/5/16 re Request from The Planning Inspectorate re information relating to App 15/1110/OUT – 2 dwellings, The Stables, Kirk Hill
3. *email 12/5/16 from Gwynn Dunn re Parish Clerk Vacancy
4. *email 12/5/16 from Lynne Evans re resignation as Parish Councillor
5. *email 13/5/16 from AON re Local Council Insurance
6. *email 17/5/16 from Simon Milner, SBC re Costs for Wooden Bikes
7. Letter 16/5/16 from Kenneth Dixon, Mayor re Stockton-on-Tees Armed Forces Day 30/6/16
8. *email 17/5/16 Mark Gillson, SBC re Central Locality Forum 2016/17 meeting on 6/6/16.
9. *email John Turnbull 23/5/16 re Unsafe Brick Bus Shelter, Whitton Road
10. *email 24/5/16 Raechel George, SBC Customer Care re Complaint Ref 0452/1617 – Re Stockton Planning Portal
11. *email 27/6/16 Martin Hanley, Hulk Security Services NE Ltd – re Security & Enforcement services
12. *email 31/5/16 Laura Buckley, Planning re App 15/1110/OUT re The Stables, Kirk Hill
13. * email 24/5/16 Raechel George, SBC Customer Care re Complaint Ref 0452/1617 – Re Stockton Planning Portal – Re Planning App 15/0803/OUT The Mains, Redmarshall
14. * email Stephen Ragg 7/6/16 re Finance Training Event 8/9/16
15. *email 9/6/16 Jonathan Kibble, SBC re Changes to No 84 bus route and damage to bus shelter
16. Letter 9/6/16 from Kenneth Dixon, Mayor re Mayoress at Home event 16/7/16
17. *email Gillan Gibson re CPRE NE Newsletter – Summer 16
18. Email 2/6/16 Judith Trainer, SBC Law & Democracy re Co-option of Parish Councillor

Any Other Business (10/6/16)

Frank proposed that a further flyer be circulated to all houses in Redmarshall re the vacancies for Parish Councillors in August in time for the September meeting. Seconded Karen. Agreed.

The Parish Council meeting closed at 7.15p.m.

Open Forum (11/6/16)

Co-option of Parish Cllr – Stuart proposed that Dezzy Cairns be co-opted as a Parish Cllr, seconded Stuart. Agreed. Dezzy and the Clerk signed the Declaration of Acceptance of Office. Stuart proposed that Dezzy be added as a third signatory to the Bank Accounts. Seconded Frank. Agreed.

Dezzy raised the issue of Dog fouling in Church Lane and surrounding areas. After discussion it was proposed that the Clerk contact Mark Berry, Environmental Health to ask for Enforcement Officers to target Redmarshall again and to enquire whether it was possible to the Parish Council to have some stencils/aerosols so that Cllrs could use these when necessary. It was also noted that certain residents walking dogs were suspected of not clearing up and to enquire what action could be taken in these cases.

The meeting closed at 7.30 p.m.

The next meeting of the Parish Council will be **Monday, 12TH September 2016**
Agenda items to Gwynn by **Friday 2nd September 2016**.

Signed:

Date: