



Redmarshall Parish Council

Minutes of the Parish Meeting held on Monday, 9th June 2014 at 6.30 p.m. in the Methodist Chapel, Carlton.

Present: Cllr Chris Johnson (Interim Chair)
Cllr Frank Cooke
Cllr Stuart Cox
Cllr Ronnie Dee
Cllr Lynne Evans
Cllr Karen Mucklin
Mrs Chris Cooke (Parish Clerk)

Attendance: N/A

Apologies: Cllr Karen Marrison

Election of Interim Chair (1/6/2014)

Lynne proposed that ChrisJ continue as Interim Chair, seconded Frank. Agreed All.

Declarations of Interest (2/6/2014)

N/A.

Minutes of Meeting 14th April 2014 & 12th May 2014 (3/6/2014)

ChrisJ proposed that the minutes of the meeting of 14th April 2014 be agreed. Seconded Stuart. Agreed All.

ChrisJ proposed that the minutes of the meeting of 12th May 2014 be agreed, seconded Karen. Agreed All.

Matters Arising (4/6/2014)

AGM minutes 12/5/14 – Interim Chair. Discussion took place re a possible rota for Cllrs who were willing to act as Chair at meetings. It was agreed that Cllrs would act as Chair for 2 months, where possible. Clerk to circulate possible rota taking into account individual Cllrs commitments.

CC

Minutes 12/5/14

Secondary School Admissions\Transport (3/3/2014)

Clerk had not yet received a reply to the letter requesting information on deadlines and procedures for changing admission criteria. Clerk to follow up.

Bus Service (9/3/14)

Clerk informed the meeting that she had contacted John Kavanagh, SBC Transport and had been informed that the problem was due to the major works being carried out to the High Street and that the problem with having only one bus stop at the north end of the High Street would need to be examined when the works were complete.

CC

AOB (8/5/2014)

Clerk confirmed that she had emailed Care for Your Area to ask for a Grounds Maintenance Schedule for Redmarshall but had not received a response. Agreed Clerk to follow up.

CC

Clerk confirmed that she had contacted SBC re speeding at Whinney Hill. A reply had been received stating that SBC had not received any further information from Cleveland Police but would contact them for an update.

Noted that Stillington PC had objected to Planning Application 14/1212/COU – The Old Vicarage, Morrison Street, Stillington for the house to be used as a home for Looked After Children.

.Finance (5/6/2014)

- Monthly Projected Spend & VAT circulated with the agenda was discussed. Noted that the Clerk had requested a transfer of £750.00 from the Deposit to the Current account this month. After discussion re the erection of the noticeboard, Karen proposed this be agreed, seconded by Ronnie.

- Cheques due:

- Chq No 100182 - £303.00 – C Cooke – Salary Apr-June 2014
- Chq No 100183 - £75.80 – HMRC PAYE Apr-Jun 2014

Agreed All. Signed by Ronnie and Lynne.

CC

- Quotations Erection of New Noticeboard – Clerk informed the meeting that she had received 2 quotations for this work. After discussion it was agreed that the quotation submitted by Beck Property Solutions be accepted. As there were no scheduled Parish Council meetings until September 2014 it was agreed that, upon completion of the work to a suitable standard, and submission of an appropriate invoice, the Clerk would issue a cheque in the sum of £240.00, to be countersigned by either Ronnie or Lynne.

CC

- Year End Audit – The Internal Auditor had completed the audit and signed off the paperwork. After a brief discussion, it was agreed that only Bank Statements, Cash Book, Variance Statement, minutes of April 2014 meeting (Approval of Accounts) Audit Meeting minutes and the Annual Return should be sent to BDO Stoy. Noted that this information needed to be received by BDO Stoy by 14th July 2014. The Notice of Electors' Rights had been displayed on the Noticeboard (2/6/14 - 15/6/14) and information on how residents could inspect accounts was included on this.

CC

Planning Applications & Information (6/6/2014)

N/A

Parish News (7/6/2014)

N/A

Correspondence (8/6/2014)

Clerk confirmed that correspondence of importance or with a deadline had already been circulated.

1. SBC Letter 12/5/14 Barbara Inman, Mayor’s Sunday Service & Parade
2. Email 14/5/14 Teesside Media Group – FOI Request Town/Parish Council Computers
3. SBC Traffic & Network Safety Mgr 14/5/14 re Temporary Road Closure – Church Lane, Redmarshall
4. Email 9/5/14 Makin Kymata re Parish Council Minutes
5. Email 20/5/14 John Turnbull to SBC re Litter Picking & Street Cleaning
6. Email 28/5/2014 Nick White, TVRCC re LEADER LAG Application Form
7. Email correspondence from Paul Lakin re The Old Rectory Redmarshall
8. Letter from G&J Building Services re Erection of Noticeboard
9. Email from Beck Planning Solutions re Erection of Noticeboard
10. Email 29/4/14 Stephen Ragg CD&CC Training Partnership re Paper Chase (Parish Councils) who can do what and how training
11. TVRCC Letter & Papers 1/5/14 Doff Pollard – European Funding Opportunity for Rural Tees Valley (LEADER Area)
12. Email 1/5/14 from Paul Lakin re the Old Rectory Redmarshall

Any Other Business (9/6/2014)

ChrisJ informed the meeting that he would be contacting SBC to request tree trimming on Church Lane.

CJ

The Parish Council meeting closed at 7.05p.m.

Open Forum (10/06/2014)

N/A.

The meeting closed at 7.05 pm.

The next meeting of the Parish Council will be **Monday, 8th September 2014**
Agenda items to Chris by **Friday, 29th August 2014.**

Signed:

Date: