

Redmarshall Parish Council

Minutes of the Parish Meeting held on Monday 8th February 2016 at 6.30 p.m. in the Methodist Chapel, Carlton.

Present: Cllr Stuart Cox (Chair)
Cllr Frank Cooke
Cllr Lynne Evans
Cllr Eric Kenyon
Mrs Chris Cooke (Clerk)

Attendance: Ward Cllr Andrew Stephenson

Apologies: Cllr Karen Mucklin, Cllr Chris Johnson

Declarations of Interest (1/2/16)

N/A.

Minutes of Meeting 11th January 2016 (2/2/16)

Stuart proposed that the minutes of the meeting of 11th January 2016 be agreed.
Seconded Frank. Agreed All.

Matters Arising (3/2/16)

N/A

Finance (4/2/16)

- Monthly Projected Spend circulated with the agenda was discussed. Noted that the letter dated 11/1/16 requesting a £200.00 transfer had either 'not been acted on' or had 'been lost in the post'. Clerk had written to Santander re this and also requested a transfer of £600 this month. Stuart proposed agreement, seconded Lynne. Agreed All. CC
- Cheques due:
 - 1000216 - £55.25 – C Cooke – Stationery & Stamps
 - 1000217 - £124.00 – C Cooke – Printer CartridgeNoted that neither cheque should be posted until confirmation of the £600 transfer had been confirmed.
- Transparency Fund Application - The Clerk confirmed that the application for £408 had been successful and that Frank had purchased a laptop/ mouse/scanner costing £443.98 incl. VAT, which could be reclaimed. Noted that a refund of approx. £30.00 would need to be made to the Transparency Fund when the monitoring form is received. Clerk confirmed that the Asset Register had been updated.
- Audit – Clerk confirmed that she had contacted Simon Hole who had agreed to conduct the internal audit. Clerk had informed Simon re the changes in the Audit Plan relating to the Transparency Code. Clerk to send proposed dates for the Special Audit Meeting to Cllrs. CC

- HMRC PAYE – Clerk informed Cllrs that due to a hard drive computer failure and reload of software, she had had to resubmit information re salary Oct-Dec 15. This had resulted in a penalty notice for late submission. Clerk had written to HMRC re this duplicate submission.

2016 National Road Race Championship – application for funding (5/2/16)

Clerk confirmed that she had submitted an application for funding for £1,000 and the results should be known towards the end of February. Both consultants had indicated that they would be willing to work together when the funding was confirmed.

Neighbourhood Planning Grants (NPG'S) (6/2/16)

Clerk gave a brief overview of the conditions for applying for the above in the financial year 2016. Noted that just submitting an application for funding involved a great deal of work. Cllr Stephenson confirmed that producing a Neighbourhood Plan involved substantial input by the Parish and did not necessarily influence the Planning Authorities. Stuart proposed that Frank investigate whether it was worth applying for a grant. Seconded Eric. Agreed All.

FCICC

Review of Policies & Procedures (7/2/16)

RED06 v 1.2 Freedom of Information Act Publication Scheme. Noted that no changes were required to this Code. Proposed Stuart, seconded Lynne. Agreed All.

Planning Applications & Information (8/2/16)

Planning App.16/0185/OUT Land South of Kirk Hill, Carton – outline application for residential development comprising upto 16 No dwellings. Noted that Carlton Parish Council was objecting to this application. After discussion, it was agreed that an objection be submitted on the grounds of environmental, education, health and infrastructure issues. Deadline for comment was 17/2/16.

FCICC

Parish News (9/2/16)

N/A.

Correspondence (10/2/16)

Clerk confirmed that correspondence of importance or with a deadline had already been circulated (*)

1. *12/1/16 email Jonathan Kibble, Economic Growth & Development Services – Stockton Public Transport Forum 6/2/16
2. *email 19/1/16 Hardwick In Partnership – Transparency Fund Application
3. *email 27/1/16 Mark Berry, SBC, Dog Fouling
4. *email 29/1/16 Anne Mealing, SBC re Planning Appeal Decision Field 5453 Thorpe Road, Carlton
5. *email 7/2/16 Gillian Gibson, CPRE NE Newsletter, Spring 2016

Any Other Business (11/2/16)

Clerk had received a phone call from Mrs Hall (Kids Club, Carlton) re a possible celebration of the Queen's 90th Birthday to be held on 11/6/16. The proposal included games, sideshows and afternoon tea. Stuart proposed that when more information was available the Council would offer support where appropriate. Seconded Frank. Agreed.

The Parish Council meeting closed at 7.30 p.m.

Open Forum (12/2/16)

N/A.

The meeting closed at 7.30 p.m.

The next meeting of the Parish Council will be **Monday, 14th March 2016** Agenda items to Chris by **Friday 4th March 2016**.

Signed:

Date: