

Redmarshall Parish Council

Minutes of the Parish Meeting held on the 13th February 2012 at 6.30 p.m. in the Methodist Chapel Schoolroom, Carlton.

Present: Cllr Trish Bowker (Chair)
Cllr Frank Cooke
Cllr Ronnie Dee
Cllr Chris Johnson
Mrs Chris Cooke (Parish Clerk)

Attendance: Mr E Lambert, Mr A Batie, Jay Mason, Debbie Mason

Apologies (1/2/2012)

Cllr Lynne Evans

Declarations of Interest (2/2/2012)

N/A.

Minutes of Meeting 9th January 2012 (3/2/2012)

Noted that Finance had an incorrect minute reference (5/12/2011) which should read (6/1/2012). With this amendment, Trish proposed that the minutes of 9th January 2012 be accepted as a true record. Seconded Ronnie. Agreed All.

Matters Arising (4/2/2012)

Home Care Specification Briefing Paper (3/1/2012)

Clerk reported that she had not received the report from Rob Papworth although she had reminded him and he had promised it for the meeting and stated she would contact him again.

CC

Correspondence (9/1/2012)

Clerk reported that the maintenance of trees and bushes on the Green had been carried out by Andrew Walters at no cost to the Parish Council. Cllrs expressed their thanks.

AOB (10/1/2012)

Planning for Housing Consultation. Clerk reported that a reply had been received from SBC re fraudulent use of resident's names during the online planning consultation. SBC stated that in future online questionnaires will contain a statement requiring respondents to confirm that the responses were their own and acknowledging the Council's right to remove individual sets of responses from the final data where it is apparent that responses are duplicated, inappropriate or submitted using false personal details. Cllrs considered this action to be inadequate as it would not prevent residents maliciously manipulating the system in the hope of personal gain. The Clerk also confirmed that SBC would not provide any information on numbers of responses using false personal details or whether it was just in the Western Parishes or spread across the Borough. Clerk stated that she would now submit an FOI request to gain the information.

CC

Finance (5/2/2012)

- Monthly Financial Project & VAT – the Monthly Financial Projected Spend was presented. Clerk had recommended that £250 be transferred from the Deposit Account to the Current Account this month as the Parish Clerk's salary was due in March. Proposed by Trish, seconded by Ronnie. Agreed All.

CC

- Cheques due:
 - Cheque No. 100145 – £60.00 Parish News subscription
 Agreed all. Signed by Ronnie and Trish.
- Audit\Financial Year End Accounts
- Audit Plan – Clerk had previously circulated a revised Audit Plan which had been updated to reflect changes in Finance section re Parish Clerk’s honorarium\salary and PAYE. The Plan was discussed and agreed.
- Appointment of Internal Auditor – Clerk confirmed that the Letter of Engagement was now ready however she had not yet been able to take the necessary paperwork to Simon but would do so within the coming week. cc
- Asset Register – Clerk circulated the revised Asset Register which now reflected the purchase of an additional salt bin.
- Risk Assessment – Clerk circulated the revised Risk Assessment reflecting changes to the Parish Clerk’s honorarium\salary and PAYE. The Risk Assessment was discussed and agreed.

Planning Applications (6/2/2012)

N/A

Langton Wood/Bridleway (7/2/2012)

The Clerk confirmed that she had received an email from Carlton Parish Clerk and also a letter from Lynne about the fact that people parking their cars on the bridleway before walking to Langton Wood had notices placed on the windscreen stating that they were not allowed to park there. The Clerk had contacted both SBC and the Woodland Trust to clarify the situation. SBC had replied that the owner could deny access if they so wished and the Trust stated that the new owners had already contacted them about this as they were concerned about parked vehicles blocking their access. The Trust’s rights only permit access by the public on foot and as it is a ‘permissive’ bridleway, access is granted at the owner’s prerogative. Any Trust vehicles involved in maintenance of the Wood were allowed. Statutory bridleways are only open to access by horse and any motorised vehicle is prohibited. Debbie and Jay informed the meeting that they were the new owners and that some days there were several cars parked causing them to have to drive off the concrete bridleway into the surrounding fields in order to access their land. One of the vehicles belonged to a commercial dog walker and many of the others were not residents of Redmarshall or Carlton. They had also had problems with the number of dogs being walked in the Wood and down the bridleway as they had to keep their own dog locked away or on a leash. Jay confirmed that the bridleway started adjacent to Redmarshall Road not at the gate and that some people were parking in the entrance as well. They had no wish to stop residents of Carlton or Redmarshall accessing the Wood on foot and were quite happy to discuss access for vehicles for any residents who had mobility or health problems. Should any residents need to do this they should contact Chris Cooke, Redmarshall Parish Clerk on 630562 in the first instance. Trish proposed that the Clerk contact Carlton Parish Clerk with this information. cc

Seconded Frank. Agreed all.

Central Area Transport Strategy (8/2/2012)

The Clerk had previously circulated correspondence from SBC re Central Area Transport Strategy bids. A discussion was held about whether the Parish Council should bid for funds to extend the path from the entrance to Redmarshall Village to the Bridleway as residents had to walk on Redmarshall Road to access this. After discussion it was agreed that this could encourage ‘urbanisation’ of the area and building outside the Village envelope and it was agreed that no bid for funds should be submitted.

Correspondence (9/2/2012)

Clerk confirmed that correspondence of importance or with a deadline had already been circulated. Additional correspondence was examined at the meeting and agreed that the Clerk would take agreed action and circulate for additional information.

1. Parish Council Liaison Forum Agenda and Papers – Mtg 16/1/2012.
2. NALC letter & booklet 18/1/2012 – How to shape where you live: a guide to neighbourhood planning
3. Central Area Transport Strategy 2012/13 Scheme Proposal Proforma
4. Parish Council Liaison Forum – Question re Queen’s Diamond Jubilee
5. SBC Letter 3/2/2012 from Carol Straughan re On-line Consultations
6. Tees Valley Rural Community letter and newsletter 7/2/2012 – Welcome to the first rural news of 2012.

AOB (10/2/2012)

It was noted that work had started on altering the brick entrances to High View Farm, Redmarshall to allow safer sight lines for cars exiting the Farm.

Trish informed the meeting that all of the potholes at the entrance to Mainside had now been filled apart from one, as this was not deep enough to meet the criteria.

Trish stated that she had attended the Parish Council Liaison Forum meeting on 16th January 2012 and there had been a presentation by Planning Aid England who offered free, independent professional planning advice, support and training on Neighbourhood Plans. However, as Redmarshall had no assets she did not think that this would be suitable for Redmarshall.

David Bond, SBC Director of Law & Democracy also attended the meeting to talk about The Localism Act 2011 – The New standards Regime which will come into force on 1st July 2012. The Clerk confirmed that she was attending a meeting for Parish Clerks which has been called by David Bond on Tuesday, 21st February, 2012 to bring them up to date with the new legislation.

The Parish Council meeting closed at 7.50 p.m.

Open Forum (11/2/2012)

N/A.

The meeting closed at 7.50 p.m.

The next meeting will be held on Monday **12th March 2012**. Agenda items to Chris by **Friday, 9th March 2012**.

Signed:

Date: