

Redmarshall Parish Council

Minutes of the Parish Meeting held on the 8th December, 2008 at 18.30 in the Methodist Chapel Schoolroom, Carlton.

Present: Cllr Trish Bowker (Chair)
Cllr John Turnbull
Cllr Syd Bell
Cllr Ronnie Dee
Cllr Lynne Evans
Mrs Chris Cooke (Parish Clerk)

Attendance: Cllr Fred Salt (Ward Councillor)
Mr Steve Lumb, Community Engineer (Environmental Traffic Calming)

Apologies: Cllr Judith Stevens, Cllr Frank Cooke

Actions

Cllrs Agreed Item 4 on Agenda be brought forward and Mr Steve Lumb, Community Engineer introduced himself.

John reported back from his attendance at the Joint Parish Meeting re traffic problems within the villages and the fact that it was agreed a co-ordinated response was required which did not fit in with the timeframes for the Council's scheme for Drover's Lane. Steve Lumb discussed different types of calming schemes citing one at Skeeby nr Richmond as an example. The discussion covered surrounding villages, finance, 20 mph zone, HGV traffic, speed cushions and drivers from outside areas seeking to avoid traffic problems on A689 and A177 by taking shortcuts through the village. Steve confirmed that a speed survey covering the entrance to the village via Drovers Lane would be carried out continuously over a period of 5-7 days. Agreed that Steve would survey the area of Drovers Lane, prepare a draft scheme and bring this back to the next Parish Council meeting on 12th January 2009 for approval. If the scheme was approved there would then be a period of consultation with residents before finalising it. Steve would liaise with SBC Highways Department to implement the scheme. Clerk to email Steve with date of next meeting. Steve left the meeting at this point.

cc

Declaration of Interest

Cllr Dee declared a personal and prejudicial interest in the planning appeal for The Stables due to the fact that her property shares a boundary with The Stables.

Cllr Turnbull declared a personal interest in the Village Notes Website as he maintains the Redmarshall Parish Council website. It was noted that John receives no financial remuneration for this.

Minutes of the Previous Meeting

Proposed by Cllr Turnbull, seconded by Cllr Dee. Accepted as a true record.

Matters Arising (1/12/08)

Telephone System (8/9/08) – Clerk confirmed she had been contacted by BT re line problem. John had since provided further information re their Openreach division.

cc

Agreed Clerk to write again with additional information and stating the need for a written reply.

Dog, The Ship (11/9/08) – Reply received from to Mike Berry, Environmental Health (circulated 20/11/08) stating that once again one of his officers had visited the owner of the dog and discussed the situation. He did not feel that at this moment in time any further action based on the current evidence was warranted.

Drovers Lane Traffic Calming (14/9/08) – already discussed with Steve Lumb above.

High Farm Planning Application (11/10/08) – on agenda

Audit (3/11/08) Clerk confirmed that a letter had been sent to Audit Commission copy to BDO Stoy Hayward re queries and costs. No correspondence had been received from the Audit Commission to date, however a letter from BDO had been received explaining their position and stating that they do advise any elector who has queries to contact the Council direct for clarification and also make the elector aware of the costs which will be incurred to tax payers in regard to work they carry out in relation to the audit. Ronnie to remove the Notice of Conclusion of Audit on the appropriate date and annotate to show the period it had been displayed before passing to the Clerk for filing.

RD

Planning (6/11/08) –

The Stables –on agenda

The Mains – on agenda

Administrative Correspondence with SBC – The Clerk confirmed that she had written to Carol Straughan, Head of Planning, on 16/11/08 re displaying notices concerning Redmarshall on Parish\Church Noticeboards in addition to legal requirements and publication of correspondence relating to general admin issues on the SBC Planning Applications website but had received no reply. Agreed Clerk to check SBC procedures regarding correspondence\complaints and if appropriate write to Neil Schneider.

CC

Xmas Tree (8/11/08) – agreed that thanks were in order to the resident who had donated the tree. Lights had been supplied by SBC and the tree was now lit up.

Finance (2/12/08)

- Petty Cash £5.51 – Lynne checked the Petty Cash and agreed it was correct.
- Budget Sheet – it was noted from the budget sheet that the insurance payment for Zurich was due and the Clerk confirmed that the invoice had now been received. Agreed payment chq no 10098 payable to Zurich Insurance Company in the sum of £289.00.
- VAT reclaim – Clerk had submitted a reclaim in the sum of £255.38 on 12/1/08. To date no reclaim had been paid into the Deposit Account.

CC

Telephone System (8/9/08)

See matters arising

Joint Parish Meeting (4/12/08)

See discussion with Steve Lumb above.

Planning (5/12/08)

- **The Stables:** No further information received. No discussion took place.
- **The Mains:** No further information received. No discussion took place.
- **High Farm:** The Clerk confirmed that the comments from the Parish Council had been submitted and an acknowledgement of receipt had been received.

With regard to consultation with residents of Ferguson Way, New Farm Stead, Church View, Mainside and Church Farm Flats, SBC had now agreed that this would take place and residents would have 21 days to comment on this application.

Village Notes (7/11/08)

As John maintains the Redmarshall Parish Council website he has been dealing with this matter on behalf of the Council and updated Cllrs re 'lifting' information direct from Redmarshall Parish Council site rather than using a link from Village Notes to documents on Redmarshall website. He confirmed he had contacted David Bond, Democratic Services and Ian Miles, ICT re staff providing advice to the owner of the website and that they were under the impression that this was a 'community' website. John advised them that this was a commercial website which charged business' sponsorship\advertising fees. Village Notes is now linking to Parish Council documents as requested. .Agreed John to write to Village Notes re using Redmarshall Parish Council logo, albeit in a different colour, and copy email to Clerk.

JT

Freedom of Information Act (7/12/08)

Letter received from Information Commissioner's Office (ICO) about the need to adopt a model publication scheme from 1 January 2009. Parish Councils can adopt the model scheme and complete the template without needing to submit to the ICO. Discussion took place about the completed template which was then adopted. Agreed completed template to be circulated to all Cllrs for comments and to be reviewed at February meeting. Note for Agenda.

CC

Parish News (8/12/08)

Agreed there were no items for inclusion.

Correspondence (9/12/08)

Confirmed that correspondence of importance or with a deadline had already been circulated. Additional correspondence was examined at the meeting and agreed. Clerk to circulate for additional information.

CC

1. SBC Weekly list of planning applications & delegated decisions – 10/11/08 – 1/12/08
2. SBC Renaissance Central Area Partnership dated 15/11/Parish Council Liaison Forum Mtg 15/12 – confirmation of attendance & agenda items
3. SBC Mayor's Annual Charity Dinner on 6/2/08
4. Cleveland Police Carol Service dated Nov 08 held 16/12/08
5. Victim Support dated 7/11/08 – request for donation
6. ENTEC New Hospital dated 17/11/08 – exhibitions and comments The Swallow 12.00 – 20.00 Thursday 11/12/08 – Tuesday 13/1/09
7. SBC Planning Dept re High Farm – email dated 20/11/08 re consultation with neighbouring residents.
8. SBC Environmental Health dated 17/11/08 re Dog, The Ship
9. Village Notes – email correspondence re commercial website
10. SBC Planning Dept dated 19/11/08 – confirmation of comments re planning application 08/2828/FUL
11. Zurich Insurance dated 1/12/08 re renewal of insurance policy
12. Information Commissioner's Office dated 26/11/08 – Freedom of Information new model publication scheme
13. BDO Stoy Hayward dated 5/12/08 – Comments re Letter to Audit Commission re Audit of Accounts

Any Other Business (10/12/08)

None

There being no further business the meeting closed at 19.50

Next meeting **Monday, 12 January 2009**. Agenda items to Chris by **Sunday, 4th January 2009**.

Open Forum (11/12/08)

No matters put forward.

Meeting closed at 19.55.

Signed

Date