

Redmarshall Parish Council

Minutes of the Parish Council Meeting held on Monday 10th April 2017 at 6.30p.m. in the Methodist Chapel, Carlton.

Present: Cllr Stuart Cox (Chair)
Cllr Steve Reeder
Cllr Eric Kenyon
Cllr Tony Nelson
Mrs Gwynn Dunn (Clerk)

Apologies: Cllr John Coupe, Cllr Karen Mucklin, Cllr Darren (Dezzy) Cairns

Declarations of Interest (1/04/17)

There were none.

Minutes of Parish Council Meeting held 13th February 2017 (2/04/17)

S. Cox signed the minutes of the Parish Council meeting held on 13th March 2017 as a true and correct record. Agreed by all present.

Matters Arising (3/04/17)

The Victorian post box in the churchyard wall has been fully restored. (3/03/17).

DC

Open Forum (04/04/17)

No members of the public were present

Finance (5/04/17)

Budget Sheet

The current budget sheet had been circulated to all Councillors.

Confirmation of Audit Arrangements for 2016/17 accounts including a review of the financial risk assessment and the annual governance statement.

Copies of the financial risk assessment and the annual governance statement were circulated for consideration and approval at the meeting in May. Any queries should be raised with the Clerk prior to the May meeting. The Clerk confirmed she had contacted the Internal Auditor and he is happy to audit the Parish Council accounts once again.

Payments Due

There were none.

Planning Applications & Information (06/04/17)

There were no new planning applications to discuss.

17/0067/FUL – Addition of first floor to existing dwelling,
Barclay Springs, Bishopton Back Lane, Whinney Hill
This had been approved with conditions

Land Ownership and Management – Rear of Ferguson Way (7/04/17)

Cllr Nelson has spoken to the landowner again. The Landowner is willing to sell the land behind nos. 1-4 Ferguson Way to the residents of the properties if they are willing to buy it and take on the liability for the land. Cllr. Nelson has spoken to the

GD

The Ferguson Way residents and they are considering this proposal. They are aware that the land may have to remain as open space and they may not be permitted to fence it into sections behind their properties or do anything other than manage it as open space. Planning permission may be required to do anything other than manage the area as open space. The Parish Council discussed whether an alternative proposal would be for the Council to take on responsibility for this land but members agreed that the cost implications of managing the land would be too difficult for the Council to meet every year. Members all agreed that it would be better for local residents to own and manage the land rather than it being in the neglected state that it is at the moment – particularly as it is at one of the gateway points to Redmarshall.

New Bench for Langton wood – Feedback from meeting with Woodland Trust Officers (8/04/17)

One of the Woodland Trust Officers had contacted the Clerk to say that the Trust would cover the complete cost of the new bench for Langton Wood. They suggested the money pledged be reserved for a future project. The date for the installation of the new bench would be advised in due course. The Clerk agreed to add something to the Parish News updating residents about this and thanking those who had pledged financial support for a new bench.

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SBC Area Transport Strategy – to discuss any highway projects to be submitted for funding consideration (9/04/17)

A letter and proforma had been received from SBC. The Council is requested to submit any projects for consideration for funding by the Area Transport Strategy budget. The Clerk agreed to re-submit the traffic calming scheme for the Drivers Lane entrance to Redmarshall. The scheme had been submitted in 2016 but had not secured funding.

GD

SCP Dog show/fun day–progress on funding applications (10/04/17)

The Clerk had circulated an application form to members for their approval. The application was for a grant of £250 from Thirteen Group Housing Association to support the provision of children's activities at the SCP fun day in June. Members approved the application and the Clerk agreed to submit the form.

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Annual Parish Meeting and AGM – to confirm the dates (11/04/17)

It was agreed that the AGM and Annual Parish Meeting should be held prior to the general May Parish Council meeting on Monday 8th May 2017.

Parish Asset Register – Review (12/04/17)

The Clerk circulated copies of the current asset register. She had checked all of the items. The only actions required are to have the two wooden benches re-painted. The Clerk agreed to ask the gardener if he would be able to do this for the Council.

GD

Grass Cutting – contract approval for 2017 (13/04/17)

The Clerk had contacted R Wall and asked if the company is able to cut the grass on the road verge between the Mains and the bridleway again this year. If this is possible she asked for the price for the work to be confirmed. The Clerk had not received a response as yet but it was agreed that providing the price was similar to that paid last year the Council is happy for the contract to run again.

GD

Parish News (14/04/17)

The Clerk agreed to publicise the date of the Annual Meeting, and, if space permits, a brief review of the work that the Parish Council has funded over the last year. She also agreed to thank Alfie for the Easter bike decoration – see below and provide and update about the new bench for Langton Wood.

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Correspondence (15/04/17)

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|-----|--------|---------------|--------------------|--|
| 1. | Email | 14/03/2017 | SBC – Planning | Planning Lists |
| 2. | Email | 14/03/2017 | CDALC | Clerks Training Event info |
| 3. | Email | 22/03/2017 | SBC – Planning | Planning Lists |
| 4. | Email | 22/03/2017 | Woodland Trust | New bench for Langton Wood |
| 5. | Email | 22/03/2017 | J Turnbull | Liaison re material for website |
| 6. | Emails | 22-27/03/2017 | SCP | Liaison re dog show/funday event |
| 7. | Letter | 22/03/2017 | Pensions Regulator | Acknowledgement of completion of declaration of compliance |
| 8. | Letter | 24/03/2017 | BDO | Audit Forms |
| 9. | Email | 24/03/2017 | HMRC | Payroll and end of year information |
| 10. | Letter | 24/03/2017 | SBC | Business Energy Bills scheme info |
| 11. | Email | 28/03/2017 | Thirteen Group | Community Funding Applications |
| 12. | Email | 29/03/2017 | SBC – Planning | Planning Lists |
| 13. | Email | 30/03/2017 | CDALC | Neighbourhood Planning Event Info |
| 14. | Email | 30/03/2017 | SBC | Area Transport Strategy Proforma |
| 15. | Email | 30/03/2017 | CLCA | Transparency Code Funding Info |
| 16. | Letter | 03/04/2017 | Glasdon | Catalogue – benches etc. |
| 17. | Letter | 04/04/2017 | SCP | Invitation to Licensing of new Minister |
| 18. | Email | 04/04/2017 | PCS UK | Defibrillator Information |
| 19. | Email | 04/04/2017 | SBC – Planning | Planning Lists |
| 20. | Email | 05/04/2017 | SBC | Register of Interest Forms query |

Councillors Reports and Items for the Next Agenda (16/04/17)

Cllr. Kenyon reported a broken man hole cover in the road verge at Whinney Hill. The Clerk to report it to SBC and ask their Officer to either repair it or inform the appropriate agency if it doesn't belong to the Borough Council.

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It had been noted that a local resident (Alfie) had re-decorated one of the bikes used for decoration during last year's cycle race using an Easter Theme. It was present on the brick entrance sign once again and everyone agreed looked very good.

Date of Next Meeting (17/03/17)

The next meeting of the Parish Council will be **Monday 8th May 2017.**

Agenda items to Gwynn by **Friday 28th April 2017.**

The meeting closed at 7.15p.m

Signed:

Date: